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University of Primorska, Titov trg 4, Koper, on the basis of Articles 15 and 16 of the Rules of the scholarship Fund of the University of Primorska, is issuing the following

**PUBLIC INVITATION TO OBTAIN SCHOLARSHIPS
FROM THE SCHOLARSHIP FUND OF THE UNIVERSITY OF PRIMORSKA
FOR THE STUDY YEAR 2017/2018**

The Scholarship Fund of the University of Primorska (hereinafter the Fund) is based on a partnership between the University of Primorska (hereinafter UP), municipalities, and the private sector. Its aim is to reward and encourage the best students of UP, offer their knowledge to potential employers in the course of their study process, and provide opportunities for employment to these students as soon as they finish their studies. The objective of the Fund is at the same time to support all UP students to achieve the best possible results in their study program.

With this public invitation, the University of Primorska invites all students currently enrolled in 1st, 2nd or 3rd level study programs at UP or candidates for enrolment for the 1st, 2nd or 3rd level study programs of UP to apply for this public call, and thus express their interest in joining the Fund.

Students and candidates express interest in the public call by submitting their application. With the inclusion in the Fund, the selected students are placed in a special register of the best students at UP and gain the opportunity to conclude a one-year scholarship contract (with the possibility of extension).

Scholarship contracts will be concluded between UP, Fund partners (employers), and students with whom there will be a mutual interest in the conclusion of the aforementioned contract. By signing the scholarship contract, the student agrees, that in the case employment is offered by a partner of the Fund (employer) to the scholarship recipient, after completing his education he will accept and complete employment for at least the same duration of time he received the scholarship.

Subject of the Public Call

The subject of this Public Call is the selection of students for inclusion in the Fund for the academic year 2017/2018.

Requirements for the inclusion of students and candidates in the Fund:

Admission to the scholarship program of the Fund shall be granted to the following applicants:

- **candidates who will or are enrolled in the 1st year of any 1st level study program at the UP**, when the candidates' number of points achieved at the matriculation exam is higher than the average number of points awarded at the matriculation exam of all graduates in the Republic of Slovenia, who passed the matriculation exam in the same year or their success at the end of a secondary education. The data on the average number of points awarded at the matriculation exam of all graduates in the Republic of Slovenia is obtained by the trustee of the Fund from the National Examination Centre,

- **students who will be or have enrolled in the 1st year of any level study program at UP** when their overall average grade of studies in the previous year is higher than the total average grade of all students of their generation (for the same level of study program and the same study program), at the previous level of study at the faculty where they were previously educated according to valid public education programs or had at the previous stage of study, an average grade of at least very good (9). Students with an average grade of at least 8.5 can also be included in the Fund even if their average grade is lower than the total average grade of all students of their generation, insofar as the deviation does not exceed 0.1,
- **students enrolled in 1st, 2nd, or 3rd level study programs at UP and *absolvent* (students who have finished all their exams but take the pre-graduation year to write their diploma thesis)** except for first year students, whose average grade is higher than the total average grade for all students of their generation (for the same year of study program and the same study program) or had at the previous stage of study, an average grade of at least very good (9). Students with an average grade of at least 8.5 can also be included in the Fund, even if their average grade is lower than the total average grade of all students of their generation, insofar as the deviation does not exceed 0.1,
- candidates applying for enrolment or are enrolled in the first year of any level study program at UP **with a valid status of a prospective or top-level sportsman, registered with a national or foreign sporting association and competing in official competition systems ("applicants athletes")**. An "athlete applicant" can be a student who applied for enrolment or is enrolled in the 1st year of any 1st level study program at the UP, regardless of the secondary school achievement or / and any student enrolled in the 1st year of the 2nd or 3rd level study program at UP, if his average grade at the previous level of study is at least 7. Also, any student enrolled in the 1st, 2nd, and 3rd level study programs and *absolvent* (students who have finished all their exams but take the pre-graduation year to write their diploma thesis) can be included in the scholarship Fund, if their average grade from the previous study year is of at least 7.

Admission to the scholarship program of the Fund shall not be granted to applicants who:

- are employed or self-employed,
- have the status of company manager or are directors of a private institution,
- are registered in the register of unemployed persons at the Employment Service of Slovenia.

Application to the Public Call

Obtaining a general scholarship

Students and candidates express their interest in obtaining a general scholarship by **submitting an application via electronic form on the website (stipendije.kariernicenter.upr.si)**.

The application **must be accompanied** by the following supporting documents in electronic format - scanned originals:

- **Certificate of enrolment** in a publicly accredited undergraduate or postgraduate study program at the UP,
- **Proof of previous education or study year** (e.g. matriculation exam certificate, graduation diploma, average grade for the year or full study, etc.)
- Student's **statement** that he is not in a regular employment relationship, and is not registered with the Employment Service of Slovenia as an unemployed person (Form STU-1).

If a student wishes to apply points in the following categories: knowledge of foreign languages, extra-curricular activities or international cooperation, he / she must enclose within the application **evidence for applying additional points** in the following areas:

- **Proof (certificate) of foreign language knowledge**, if a student wishes to apply points from foreign language knowledge (also taking into account the knowledge of the language at the matriculation exam and the knowledge of the language within the university education),
- **Proof (certificate) of extra-curricular activities**, if a student wishes to apply points from extra-curricular activities,
- **Proof (certificate) of international cooperation** (study exchanges and other international experience), if the student wishes to apply points from international cooperation.

Individual proof can be taken into account in one or more categories.

In order to obtain points from extra-curricular activities and / or international cooperation, only proof (certificate) from the previous three (3) years will be taken into account.

All enclosed certificates from categories of knowledge of foreign languages, extra-curricular activities or international cooperation experience, must be named separately using the online form.

All conditions are defined in Articles 11 and 16 of the Rules of the Scholarship Fund of the University of Primorska, which are available on the website of the Career Center UP.

Obtaining a scholarship for athletes

Students and candidates express their interest in obtaining a scholarship for athletes by **submitting an application via electronic form on the website (stipendije.kariernicenter.upr.si).**

The application **must be accompanied** by the following supporting documents in electronic format - scanned originals:

- **Certificate of enrolment** in a publicly accredited undergraduate or postgraduate study program at the UP,
- **Proof of previous education or study year** (e.g. matriculation exam certificate, graduation diploma, certificate of average grade for the year or full study, etc.)
- Student's **statement** that he is not in a regular employment relationship, and is not registered with the Employment Service of Slovenia as an unemployed person (Form STU-1).
- **certificate** of a valid status of prospective or top-level athlete registered in a national or foreign sporting association,
- **list** of important sports achievements,
- **motivation letter** explaining how the candidate as a scholarship holder, would represent the University of Primorska at important sports competitions and other events.

All conditions are defined in Articles 11 and 16 of the Rules of the Scholarship Fund of the University of Primorska, which are available on the website of UP.

Selection procedure

The fully completed application must be submitted with the electronic form by 15.10.2017 until 23:59 hours, the public call starts on 6.10.2017.

NOTICE: The deadline for the submission of the application is extended until 20.10.2017 at 15:00.

The opening of applications will not be public and will take place in October 2017.

Late and inaccurate applications will not be taken into account.

The process of application opening is completed when the commission gathers all correctly completed applications. The right to join the Fund will be decided by the Fund Management Board.

Students will receive a written notification on the inclusion in the Fund at the latest within one month from receiving the last correctly completed application for the public call.

When examining and scoring applications, the commission will follow the Rules of the Scholarship Fund of the University of Primorska (published on the UP website, available at the following link <https://www.upr.si/sl/resources/files//univerza/interni-akti/pravilnik-stipendijskega-sklada-up-29092017.pdf>).

Additional information

Any information or additional help with the submission of applications is available at the Career Center of University of Primorska, tel. number 05/61 17 636 (every working day from 8.00 to 15.00 until the expiration of the deadline for submission of applications) or at the e-mail address kariernicenter@upr.si.

Prof. Dragan Marušič, PhD
Rector of University of Primorska

Attachments:

- Statement-consent (Form STU-1).



CONSENT FORM

I, the undersigned _____, wish to obtain a scholarship from the Scholarship Fund of the University of Primorska and I agree that in accordance with the Rules of the Scholarship Fund of the University of Primorska, my personal data is used exclusively for the needs of the Scholarship Fund of the University of Primorska.

I also declare that:

- I am not employed or self-employed,
- I do not have the status of a manager of a company or I am not the director of a private institution,
- I am not registered in the register of unemployed persons at the Employment Service of Slovenia.

Signature: _____

In _____, on _____